

Paul R. Brown Leadership Academy
Board of Directors Regular Meeting
December 12, 2024

The Paul R. Brown Leadership Academy Board of Directors meeting was held on Thursday, December 12, 2024, at the Paul R. Brown Building located at 1360 Martin L. King, Jr. Drive in Elizabethtown, NC.

CALL TO ORDER meeting was called to order by Madame Chairperson Minnie Price at 6:00 pm.

PRESENTATION OF COLORS posted by PRBLA Color Guard.

PLEDGE OF ALLEGIANCE was recited by board members and others in attendance.

WELCOME Madame Chairperson Minnie Price welcomed and greeted board members and visitors.

BOARD VALUES were repeated by board members.

PRBLA MISSION STATEMENT was read together by board members.

ROLL CALL/ QUORUM roll was called by Madam Chairperson Mrs. Beverly Randolph. The members present were: Mrs. Minnie Price, Dr. Aaron Cox, Mr. Quenten Stewart, and Mrs. Beverly Randolph. Members excused were: Mr. Walter Drummond, Mr. Scott Johnson, Mr. Roland T. McKoy, III and Secretary Ms. Joyce McLaughlin. We do not have a quorum. Others present were: Dr. Jason Wray, Dr. Jacqueline Wray, Mrs. Lovella Jacobs, Mrs. Theresa Lloyd LTC Carl T. Lloyd and Mrs. Jeanal McDowell.

ADOPTION OF AGENDA - We did not adopt the agenda; we did not have a quorum. Will be adopted at January 9, 2025 meeting.

APPROVAL OF MINUTES –We did not approve the minutes; we did not have a quorum. Will be approved at January 9, 2025 meeting.

SUPERINTENDENT’S REPORT -Dr. Jason Wray shared and discussed his report with the board members. The PRBLA Cadet enrollment at the end of the year was 217. That is 5 more cadets since we met in November. This year we have had 248 students on our PowerSchool rolls. Our student enrollment goal for this school year is 250. We received ADM for 204 students, if we reach our goal of 250 that would be an additional \$345K for next school year. Even at 217, we stand to receive an additional \$97K if we don’t increase anymore this year.

The Cadets have participated in multiple events across the county one being Gunny Sergeant Grange's birthday. They also participated in four local Christmas parades.

BUILDING IMPROVEMENT –The County Commissioners granted approval to move capital outlay funds around to repair our plumbing. We met with Powell Cross to work out the plans and details. We have about \$42K committed to that project.

EPIC CENTER TASKS -We have 2 EPIC CENTER TASKS due.

Annual Charter School Audit – 31 OCTOBER 2024 letter sent out by CPA

Transportation Grant Application -31 DECEMBER 2024

STAFF – No new staff members

CURRICULUM AND INSTRUCTION REPORT- Dr. Jason Wray said our first semester ends on 20 December 2024. Report cards will go home after we return from Christmas break which is 6 January 2025. We only have NC Math 1 testing in this semester which is 16-20 December 2024. We finally have the new Science NC Check Ins 2.0. Science 8 did their first check ins today. We are scheduled to conduct a Podcast with The North Carolina Charter Schools Executive Director Mrs. Rhonda Dillingham who visited our campus in October. We will be doing this podcast with Dr. Chico Caldwell. Mrs. Dillingham will be directing all Low Performing Charter Schools to attend this Podcast. The Podcast is scheduled for 15 January 2025 at 10:00am. We have submitted our Renewal Self Study Review to the Office of Charter Schools that was due on 30 November 2024.

VEHICLE FLEET UPDATE- Dr. Wray made report

As of November 2024, we have 22 vehicles in our fleet with 1 pending purchase. We are looking at purchasing a small white bus that was released by the Navy. The bus is in really great shape and well-maintained.

We need at least 10 vehicles and 10 drivers to successfully run our bus routes. All buses are required to be on campus not later than 8:00am. Vehicle maintenance cost in November 2024 was \$20,349.98 for a total of \$56,150.82 for this year. We spent \$16,774.21 in fuel costs in November for a total of \$58,551.54 for this school year.

FINANCIAL REPORT Dr. Jacqueline Wray shared the November 2024 financial report with the board members. Copies of the report were given to board members and discussed. We did not have a quorum so the report was not approved. The report will be approved at the January 9, 2025 board meeting.

EC COORDINATOR REPORT- Jeanal McDowell shared her report with the board members.

There are 43 EC students, 15 middle school students and 28 high school students. Mrs.

McDowell said the records of students enrolled for the 2024-2025 school year will continue to

be monitored to determine if those students have been identified and require Special Education Services.

NUTRITIONAL REPORT – Mrs. Lovella Jacobs shared her report with the board members. In November 2024, she served meals for 17 days which is 5 days short of the normal 22-day full month of serving. She served 3534 student meals in the month of October as compared to serving 4400 meals in November. Mrs. Jacobs will no longer track staff meals because they only serve staff on A La Carte prices which are individual item prices.

OPEN FOR PUBLIC COMMENTS - None

CLOSED SESSION - Not needed

OLD BUSINESS - All old business was discussed in the Superintendent's report

NEW BUSINESS - Board Training – December 19, 2024 at 6:00pm.

ADJOURNMENT – A motion was made by Dr. Aaron Cox and seconded by Mr. Quenten Stewart to adjourn. The vote was unanimous. Motion carried. The meeting adjourned at 6:35pm. The next meeting is scheduled for Thursday, January 9, 2025 at 6:00pm.

Recorded by,

Beverly Randolph