

Paul R. Brown Leadership Academy  
Board of Directors Regular Meeting  
October 10, 2024

The Paul R. Brown Leadership Academy Board of Directors meeting was held on Thursday, October 10, 2024 at the Paul R. Brown Building located at 1360 Martin L. King, Jr. Drive in Elizabethtown, NC.

CALL TO ORDER meeting was called to order by Madame Chairperson Minnie Price at 6:00pm.

COLORS POSTED by PRBLA Color Guard.

PLEDGE OF ALLEGIANCE was recited by board members and others in attendance.

WELCOME Madame Chairperson Minnie Price welcomed and greeted board members and visitors.

BOARD VALUES were repeated by board members.

PRBLA MISSION STATEMENT was read together by board members.

ROLL CALL/QUORUM roll was called by Madam Chairperson Mrs. Minnie Price. The members present were: Mrs. Minnie Price, Mr. Walter Drummond, Mr. Quenten Stewart, Mrs. Beverly Randolph and Mr. Roland T. McKoy, III. Members absent were: Dr. Aaron Cox and Mr. Scott Johnson. Ms. Joyce McLaughlin was excused. We do have a quorum. Others present were: Dr. Jason Wray, Dr. Jacqueline Wray, Mrs. Lovella Jacobs, Mrs. Theresa Lloyd, LTC Carl Lloyd, Mrs. Jeanal McDowell and her daughters Mia and Nia.

ADOPTION OF AGENDA A motion was made by Mr. Roland T. McKoy, III and seconded by Mr. Walter Drummond to adopt the agenda. The vote was unanimous. Motion carried.

APPROVAL OF MINUTES A motion was made by Mr. Walter Drummond and seconded by Mr. Quenten Stewart to approve the minutes for Sept. 12, 2024. The vote was unanimous. Motion carried.

SUPERINTENDENT'S REPORT -Dr. Jason Wray shared and discussed his report with the board members. The PRBLA Cadet enrollment at the end of the year was 204. That is 7 more cadets since we met in September. This year we have had 226 students on our PowerSchool rolls. Our student enrollment goal for this school year is 250. We received ADM for 204 students, if we reach our goal of 250 that would be an additional \$345K for next school year.

The Cadets have participated in multiple events across the county one being John L. Foye Rifles depart for Project LEAD White Lotus Awards.

SCHOOL IMPROVEMENT -We are now completely in the Paul R. Brown Building with 4 full-time classes that includes 2 middle school PE classes, Sea Cadets class and high school PE class.

EPIC CENTER TASKS -We have 2 EPIC CENTER TASKS due.

Board Member Residency – 31 OCT 2024

Language Instructional Education Services Plan -31 OCT 2024

STAFF – One new staff member. A former student Ms. Brittany McMillian. She is a bus driver and LTC Lloyd Teacher Assistant. We also hired a mechanic.

BUILDING IMPROVEMENTS - There has been no significant changes in building improvements. The buildings are being properly maintain at all time. We have implemented a twice a week health and welfare walkthrough to ensure our facilities stay presentable at all times. There are plans to have the gym roof worked on because of leaks from time to time mostly due to no seal around the heaters in both corners.

CURRICULUM AND INSTRUCTION REPORT- Dr. Jason Wray updated us that progress reports went out on Monday, September 30, 2024. First nine weeks is coming to a close on October 16, 2024. Report cards will go home on October 24, 2024. Our first NC Check In 2.0 will be during the week of October 28, - November 1, 2024.

VEHICLE FLEET UPDATE- LTC Lloyd reported by Dr. Wray

As of September 2024 we have 24 vehicles in our fleet with 4 more pending purchase. We need at least 10 vehicles and 10 drivers to successfully run our bus routes. Vehicle maintenance cost in September \$9,897.35 maintenance cost for the school year \$15,664.38. The fuel cost for September was \$11,701.40 and for the school year \$28,790.47 This cost is expected to rise with the increase of vehicles on the road. The plan is to ask for support in this area from the County Commissioners in next year's budget.

FINANCIAL REPORT Dr. Jacqueline Wray shared the September 2024 financial report with the board members. Copies of the report was given to board members and discussed. A motion was made by Mr. Walter Drummond and seconded by Mr. Quenten Stewart to approve the financial report for September 2024. Vote was unanimous. Motion carried.

EC COORDINATOR REPORT- Jeanal McDowell shared her report with the board members.

There are 40 EC students, 14 middle school students, and 26 high school students. Mrs.

McDowell said, the records of students enrolled for the 2024-2025 school year will continue to

be monitored to determine if those students have been identified and require Special Education Services.

NUTRITIONAL REPORT – Mrs. Lovella Jacobs shared her report with the board members. In September 2024, she served meals for 17 days which is 5 days short of the normal 22-day work month. She served 3369 student meals in the month of September. Mrs. Jacobs will no longer track staff meals because they only serve staff on ala carte prices which are individual item prices.

NEW BUSINESS- Board Meeting Training December 19<sup>th</sup> 2024 6:00-7:30 PM

ADJOURNMENT – A motion was made by Mr. Walter Drummond and seconded by Mr. Roland T. Mckoy, III to adjourn. Vote was unanimous. Motion carried. The meeting adjourned at 6:38PM. The next meeting is scheduled for Thursday, November 14, 2024 at 6:00pm.

Recorded by

Beverly Randolph